

**BOARD OF DIRECTORS MEETING  
SUTTON LAKES OWNERS ASSOCIATION**

**June 18th, 2018**

**6:30 p.m.**

**Front pool: 1813 Willesdon Drive E.**

**1. Roll Call:** *Quorum established. Meeting called to order at 6:32pm.* John Chapman- President, Roman Jones-Treasurer, Bill Franco-Vice President, Enrico Aveo-Secretary, Khema Wright- Director, Ian MacKenzie- Director, John Walker- Director

**2. Approval of Minutes:** May 21st, 2018

- Motion: Roman
- Seconded: John W.
- All in Favor

**3. President's Comments:**

- \$2,300 in from the attorney
- Meeting night change: Online poll was 70% to keep meetings on Mondays
- FFW geese/Muscovy: Muscovy ducks are a nuisance pest and can be removed lethally. UNF pays for border collies to come out to help with the issue
- Back field: One more dirt install; then meet with Grass Tech for hollies and ground cover
- Bike lanes: waiting on city to paint the bike lanes
- NextDoor: Misty to be the point person, on behalf of the Association, on NextDoor correspondences

**4. Report and Approval of May Financials:** Read by Roman Jones

- Motion: Bill
- Seconded: Khema
- All in Favor

➤ Roman: JSO scheduler paid twice...May and June were paid

**5. Manager's Report:** Misty O'Connell

- Pools:
  - Crown Pools last day was 06/15
  - Ponte Vedra Pools came out Saturday to ensure Crown put in chemicals...they did.

- Ponte Vedra Pools started 06/18. Has submitted proposals for items found during analysis
  - Motion to complete all repairs needed: Bill
  - Second: Khema
  - All in Favor
- Landscaping:
  - Mowed back ditch 06/16
  - Submitting cost to clear up by white fence (Atlantic). Not part of addendum
  - Installing new flowers at entrance, this week
  - Controlling weeds and monument signs and black mesh at trees 06/22
- Cell Tower:
  - No new information
  - Current company says they are in process of selling...company purchasing says they have no rights to property, yet.
  - Give matter to the attorney
- Pond Easements:
  - Pond 10 and 11 were raked 06/13; Management to check on pond 10
  - Letters out. No response yet
- Playground report:
  - Spoke with Grass Tech about mulch at playground. He stated that there are no issues.
- Painting of bridge at Alfa Romeo:
  - Completed 06/14
- Jaguars Game Community Event:
  - Only 8 people interested
- Email to City Councilman (parking on streets):
  - Emailed City Councilman Bowman for guidance on the issue of street parking. No response, yet.
- Approved ARC Requests:
  - 2280 Maserati: pergola
  - 1864 Aston Hall Dr: ext. paint
  - 1993 Willesdon Dr W: Fence
  - 2281 Maserati: Roof
  - 11357 Sutton Lakes Blvd: Window/door
  - 2149 Alfa Romeo: Ext. Painting
  - 1863 Willesdon Dr W: Driveway ext.

- 11341 Hendon Dr: Front door insert
- Financials as of May 31st, 2018
  - Operating: \$262,609.30
  - Union Money Market: \$87,112.58
  - Everbank Money Market: \$244,062.36
  - Delinquency Balance: \$208,989.43 down \$4,727.08 from May
  - Highest Balance: Sabourin \$8,958.22 (Chapter 11)
- We have requested that the attorney supply a monthly status report showing what stage they are at in the collections process.

**6. Committee Reports:**

- July Hearing list

**7. Old Business:**

- A. Attorney status report
  - Waiting on attorney
- B. Suttonfest Action Steps
  - First organization meeting 07/23
- C. Front Pool Landscape
  - Good as is
- D. Chain locks
  - Cut chains shorter. Get more locks
- E. Plate cameras
  - Another bid in. Put together spreadsheet for next meeting
  - Issue is getting power to pocket park. Will have to add outlets and meter like at the back field

**8. New Business:**

- A. Chairs/tables for pools
  - Find local retailer for chairs (may not match exactly) ...current producer is not local, and the Association must pay a high freight cost
  - Tables...get folding tables like the ones used for meeting.
- B. Coldfield drainage/pond access
  - 1943 Coldfield Dr W has regrading his backyard, causing change to water flow onto neighboring property
  - Find option to correct waterflow. Waiting on response from owner.

**9. Open Forum:**

- Questions on rules for non-operational vehicles and boats
- Last island on Sutton Lakes Blvd...can it be removed?

**10. Adjournment: 8:12pm (Roman/Ian)**