

**BOARD OF DIRECTORS MEETING
SUTTON LAKES OWNERS ASSOCIATION**

**November 16th, 2020 6:30pm
1813 Willesdon Dr E**

- 1. Roll Call:** *Quorum established. Meeting called to order at 6:32pm.* Bill Franco, Ian MacKenzie, Roman Jones, Lou Haskins, Misty Torres- Property Manager
Not Present: David La Cognata, Larry McCain
- 2. President's Comments:** Bill Franco
 - Pandemic has caused the Association to cancel our fall Festival and other holiday activities
- 3. Presentation:** JSO Officer Ken Spencer
 - Thoughts on adding additional security guards:
 - Does not believe adding additional security would do anything for the Association.
 - The community is just too big
 - Security guards are contracted for 40 hours per week. The Association would be paying double what they are paying now.
 - Daytime security would be difficult because there is so much regular activity (Roman)
 - When he does his patrols, people are still leaving car windows down, car doors unlocked, garage doors open, etc. The community is considered a "hot spot" due to this. Once people start securing their property and stop leaving valuables (including guns) in their vehicles, the crime would decrease.
 - If you add additional JSO, the rate is increasing from \$30 to \$33 hourly
 - The vehicle crimes are happening in all communities in Jacksonville, even Queens Harbor.
- 4. Approval of Minutes:** 10/19/20
 - Motion: Lou
 - Seconded: Roman
 - All in Favor
- 5. Approval of October 2020 Financials:** Roman Jones
 - Utilities: \$6,294.66 (Actual (A))/ \$4,750 (Budgeted (B))
 - General/Administrative: \$7,426.73 (A)/ \$11,896.83 (B)
 - Pools: \$4,960.89 (A)/ \$6,595.83 (B)
 - Security: \$5,363.24 (A)/ \$6,108.33 (B)
 - Landscaping: \$3,586.64(A)/ \$4,458.33 (B)
 - Lakes/Irrigation: \$895 (A)/ \$1,070 (B)
 - Repairs/Maintenance: \$201.29(A)/ \$816.67 (B)
 - Capital Project: 0
 - Year to date: \$392,838.41 (A)/ \$388,626.60 (B)

- Motion: Ian
- Seconded: Bill
- All in Favor

6. Management Report:

- Pools:
 - No new items
- Playgrounds:
 - Gate latch replaced at front pool. Possible vandalism
- ARC Approvals:
 - 11117 Peerless- Roof
 - 11125 Coldfield- Fence
 - 11214 Stanley Steamer- Fence
 - 11251 Ardencroft- Fence
- Financials 10/31/2020
 - Operating: \$176,366.66
 - Union Money Market: \$57,815.67
 - TIAA Money Market: \$247,849.88
- Board Comments:
 - Trailer at the “manatee” house on Willesdon E.
 - Ponds: Talk with other companies, including Charles Aquatics, about better service options

7. Old Business:

- A. Review and adoption of 2021 budget
 - No increase. \$319 Annually
 - No additional security
 - Pond maintenance may increase, but the Association has funds
 - Motion: Lou
 - Second: Roman
 - All in Favor

8. New Business: None

9. Open Forum:

- Member wants the Board of Directors to have an email address for members to use, other than Management’s email. She wants the Board involved in all matters. Board President stated that the issues/emails are filtered through Management and if it is something that needs the Board’s attention, the matter is forwarded to the Board.

10. Adjournment: Bill/Roman 7:37pm