

**BOARD OF DIRECTORS MEETING
SUTTON LAKES OWNERS ASSOCIATION
December 17th, 2019
6:30 pm**

- 1. Roll Call:** *Quorum established. Meeting called to order at 6:30pm.* Bill Franco- President, Ian MacKenzie- Vice President; Roman Jones- Treasurer; Misty Torres- Property Manager; Catherine Beaver- Marketing Director
- 2. President's comments:**
 - Director Enrico Aveo passed away. The Board will send a donation to the Charity listed on Memorial page.
 - Board planning committee (Bill and Ian). Brainstormed on options to get more community involvement and Board members
- 3. Approval of Minutes:** November 18th, 2019
 - Motion: Roman
 - Seconded: Ian
 - All in Favor
- 4. Review and Approval of November 2019 Financials:** Roman Jones
 - Motion: Bill
 - Seconded: Ian
 - All in Favor
- 5. Management Report:**
 - Pictures with Santa:
 - Was a success
 - Had DJ, holiday cookies, and hot chocolate
 - Pools:
 - Waiting for electrical cost on moving switch for back pool pump
 - Back pool pump housing is not completely sound proof, due to ventilation system. Only option for sound proofing is to remove and relocate the motor then add sound proof housing (aprox. \$8,000-\$10,000)
 - Lights are out on back pool house. Replacements will be installed by Limbaugh electric.

- Cell phone tower:
 - In reviewing the contract, it is Attorney Dale Westling's opinion that the Association did not accept a lease agreement, they accepted the lump sum versus the monthly lease.
 - Per Dale Westling, Statute of Limitations ran out in 2015. He stated we cannot dispute the contract.
- Front playground gate:
 - Waiting on No Pets Sign should be in by end of this week per vendor.
- ARC Requests:
 - 1839 Hornsey Ct: addition to home
 - 1974 Willesdon: Roof
- Financials: as of November 30th, 2019:
 - Operating: \$64,152.57
 - Union Money Market: \$87,311.03
 - TIAA Money Market: \$246,618.47
 - Received a collections check covering 2 long-term delinquent accounts: \$19,070.48

6. Old Business:

- A. Color for back pool canopies: Silica Stone
- B. Christmas lights:
 - Research other electrical options for next year. Only option is adding timers versus photocells
 - GFI covers need better sealing. Water getting in from irrigation.

7. New Business:

- A. Catherine to check on having fee payments going to Noreen versus bank in Atlanta
- B. Annual Meeting notices go out in January

8. Open Forum: N/A

9. Adjournment: 6:58pm (Bill/Ian)