

**MINUTES
SUTTON LAKES OWNERS ASSOCIATION
BOARD OF DIRECTORS MEETING— MAY 18, 2015
SUTTON LAKES GAZEBO
JACKSONVILLE, FL**

PRESENT: Vice President Gregg Anderson, Secretary Zelma Rollins; Donna Vivona, Treasurer; Donald Salter, Director; Property Manager Brent Heinselman.

NOT PRESENT: President Bill Franco; Director Roman Jones

ESTABLISH QUORUM/CALL TO ORDER: Gregg Anderson recognized a quorum of the Board was present and called the meeting to order at 6:31 p.m.

APPROVAL OF MINUTES – APRIL 20, 2015 Board Meeting: Zelma Rollins moved to approve the minutes as presented. Don Salter seconded and the motion was approved.

PRESIDENT'S COMMENTS:

FINANCIAL REPORT: Brent Heinselman presented the April 2015 Month-End Financial Report, including expenses and income. It was suggested the Board consider opening CDs or a Money Market account to earn some interest on the operating cash. Property Manager presented CD and Money Market rates from several financial institutions.

Zelma Rollins made a motion to transfer \$100k to a Compass Bank 16 month CD and \$200k to an Everbank Money Market. Donna Vivona seconded and the motion was carried.

Don Salter made a motion to approve the report. Zelma Rollins seconded and the motion was carried.

PROPERTY MANAGER'S REPORT:

Irrigation backflow devices are in need of repair/updating. Property Manager obtained bids. Gregg Anderson made a motion to use Christian Brothers Plumbing. Don Salter seconded, and the motion was carried.

A portion of the steel fence at the back pool would serve better if relocated and switched with the aluminum fence. Property Manager obtained a bid for \$3200. The Board decided to move one panel at a time as needed.

Cameras at the front pool were relocated so the bathrooms are now in view.

A few ponds are still having algae issues. The Board would like a 3rd party vendor to assess the ponds and provide a report.

COMMITTEE REPORTS:

No report.

OLD BUSINESS:

The lights in the front pool need additional repair. The estimate was reduced to \$5150. Donna Vivona made a motion to accept the bid and have the lights repaired/replaced. Zelma Rollins seconded and the motion was carried.

There are still a couple signatures needed for the installation of speed humps on Hendon Drive and Sutton Lakes Blvd. John Chapman will ask the city if a certified letter can be sent to owners, and if no response, can that be considered a yes vote.

School buses have been using Sutton Lakes as a cut thru from Atlantic to Beach. Property Manager spoke with the supervisor at Student Transportation Services. He will inform all drivers that do not have a route through Sutton Lakes that they may not cut through Sutton Lakes.

NEW BUSINESS:

ADJOURNMENT: Don Salter moved to adjourn the meeting at 7:39 p.m. Zelma Rollins seconded the motion and it was unanimously approved.
