

**BOARD OF DIRECTORS MEETING  
SUTTON LAKES OWNERS ASSOCIATION**

**August 15th, 2016**

**6:30 p.m.**

**Front pool: 1813 Willesdon Drive E.**

- 1. Roll Call:** *Quorum established. Meeting called to order at 6:32pm.* Gregg Anderson-President, Bill Franco-Vice President, Roman Jones-Treasurer, Zelma Rollins-Secretary, Donald Salter-Director, Misty O'Connell-Property Manager
- 2. Approval of Minutes:**
  - Board Meeting: July 18<sup>th</sup>, 2016
  - Special Meeting of the Board: August 1<sup>st</sup>, 2016
    - Motion: Gregg
    - Seconded: Bill
    - All in Favor
- 3. President's Comments:** None.
- 4. New Business Item:** *John Chapman request to be a volunteer Board Member.*
  - Bill Franco requested for the agenda item to be moved up
  - Bill gave a recommendation to the Board to accept John Chapman's request
    - Motion: Greg
    - Seconded: Zelma
    - All in favor
- 5. Report and Approval of July Financials:** Read by Roman Jones
  - Greg requested Misty to look into the Pool Monitor expenditures.
    - Motion: Zelma
    - Seconded: Don
    - All in favor
- 6. Manager's Report:** Read by Misty O'Connell
- 7. Old Business:** None

## **8. New Business:**

- Pool Rules:
  - Adoption of new rules discussed along with addition of new signage at the pool gates.
  - Add the rules in the bulletin boards, Facebook, and site.
  - Will create a table top list of specific rules for the monitor tables.
  - Check with city codes to make sure new rules are within code.
- Back Pool closure for black algae removal:
  - Crown Pools will scrub when on-site.
  - Pool will close the day after Labor Day. Will be able to re-open after the 12<sup>th</sup>.
- Association insurance renewal:
  - Gregg requested quotes from different carriers, for 2017 renewal.
  - Gregg made a recommendation to the Board to accept the Insurance renewal proposed by Fletcher & Stein.
    - Motion: Bill
    - Seconded: Roman
    - All in favor
- Sutton Fest:
  - October 9<sup>th</sup>.
  - Meeting to discuss Sutton Fest scheduled for August 30<sup>th</sup>.

## **9. Open Forum:** No additional homeowner comments/questions

- Bill Franco announced that he is now contracted with Signature Realty & Management as a CAM.

## **10. Adjournment:** 7:52pm