

**BOARD OF DIRECTORS MEETING  
SUTTON LAKES OWNERS ASSOCIATION**

**November 21st, 2016**

**6:30 p.m.**

**Front pool: 1813 Willesdon Drive E.**

- 1. Roll Call:** *Quorum established. Meeting called to order at 6:35pm.* Gregg Anderson-President, Roman Jones-Treasurer, Zelma Rollins-Secretary, Misty O'Connell-Property Manager

**Not Present:** Bill Franco-Vice President and John Chapman-Director

**2. Approval of Minutes:**

- Board Meeting: October 17th, 2016
  - Motion: Zelma
  - Seconded: Roman
  - All in Favor

**3. President's Comments:**

- Sutton Fest: Table until next meeting

**4. Report and Approval of September Financials:** Read by Roman Jones

- Motion: Zelma
- Seconded: Roman
- All in Favor

**5. Manager's Report:** Read by Misty O'Connell

**6. Committee Reports:**

- ARC/Homeowner fence discrepancy (fence down to pond): Board requested to pictures.
- Agreed on \$50 fine proposed by the ARC to fine those homeowners with continued violations.

**7. Old Business:**

- A. Fence replacement for Association owned fence: Voted on Superior Fence with a Board on Board style for \$2,219; to include 15 year warranty.

**8. New Business:**

- A. 2017 Budget: Management to provide a side-by-side budget proposal
- B. Annual Meeting: 3<sup>rd</sup> Monday of February
- C. Collection/Foreclosure discussion on members currently with the Association's Attorney: Management to get a report on the files and also proceed with foreclosure action on the attorney's list
- D. Sutton Fest wrap up: Tabled till December Meeting
- E. Holiday plans for decoration/event(s): Management to contract a Santa for pictures, Sunday December 18<sup>th</sup>.
- F. Dock installation: Follow documents

**9. Open Forum:**

**10. Adjournment: 7:42pm**

- Motion: Zelma
- Seconded: Roman
- All in Favor