

**BOARD OF DIRECTORS MEETING
SUTTON LAKES OWNERS ASSOCIATION**

October 18th, 2021, 6:30pm

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- 1. Roll Call:** *Quorum established. Meeting called to order at 6:30pm.* Bill Franco, Ian MacKenzie, Brandy Williams, Roman Jones, Linda Brocker, David La Cognata, Misty Torres- Property Manager
Not Present: Lou Haskins
- 2. President's Comments:** Apologies for not having Sutton Fest in 2020/2021, but plan to resume in 2022.
- 3. Approval of Minutes: September 27th**
 - Motion: David
 - Second: Linda
 - All in Favor
- 4. Approval of September Financials:** Misty Torres
 - Financials Reviewed
 - Motion: Ian
 - Seconded: Brandy
 - All in Favor
 - Questions:
 - Pool monitor expenses increased due to pay raise and increase in hours
 - Management to organize delinquencies in street order
- 5. Management Report:**
 - Pools:
 - Close for the season 10/31
 - SmartWebs: (violation software) Owner information input has begun
 - Trees:
 - Palms trimmed at the back pool: Waiting on invoice
 - Illford house:
 - Discussion of Slingshot business
 - Pond Maintenance switch:
 - New company will start in November
 - SmartWebs (Compliance/Violation App)
 - Bill: Are all Compliance members planning to use the app? If not, they will be asked to step down.
 - ARC Requests:
 - None
 - Financials: As of September 31st, 2021
 - Operating: \$241,290.56

- Union Money Market: \$57,835.77
- TIAA Money Market: \$248,015.78
 - Actual/Budget
 - Utilities: \$4,474.04 (A)/ \$4,750(B)
 - General/Administrative: \$7,804.62 (A)/ \$12,003.66 (B) (Insurance Renewal)
 - Pools: \$14,099.89 (A)/ \$7,179.16 (B)
 1. Overage on pool chemicals
 2. Ceiling fan installation
 3. Overage on Pool monitors due to longer hours and pay increase
 - Security: \$5,656.17 (A)/ \$6,108.33 (B)
 - Landscaping: \$3,746.64(A)/ \$4,500 (B)
 - Lakes: \$3,794.50 (A)/ \$1,020 (B)
 1. Fish barrier repair/installation (previously approved)
 - Repairs/Maintenance: \$150(A)/ \$958.34 (B)
 - Capital: \$0 (A)/ \$0 (B)
 - Total Expenses: \$39,725.86 (A)/ \$36,519.49 Over budget \$3,206.37 month to date
 - Year to Date: \$318,756.97 (A)/ \$318,925.41 (B) Under Budget \$168.44 year to date

6. Old Business: None

7. New Business:

A. Holiday Lights: Hulihan Territory:

- Will match previous year's install
- \$9,720 (within \$300 of previous year's cost)
- Discuss installation with Jax Illuminations ASAP for 2022 proposal

B. Pickle Ball and Fitness Equipment

- Management to get costs for pickle ball courts in back field and outdoor fitness equipment behind front pool

8. Open Forum:

- Air BnB discussion
- Add common violations to newsletter
- Management to get a new banner to put up for garage sales...for the beginning of the month. Example: "Community Garage Sale 3rd Saturday of this Month 8am-1pm"

9. Adjournment: 7:12pm